

Arkansas Lottery Commission
Personnel Committee
FINAL DRAFT RECORD
10.3.2011

The meeting was called to order by George Hammons, Committee Chair. Also present were ALC Chairman Dianne Lamberth, as well as Commissioners Smokey Campbell, Raymond Frazier, and Steve Faris. Commissioners Patti Shipp, Ben Pickard and Mike Malone were present via teleconference. Staff members Julie Baldrige, Bishop Woosley, Lance Huey, Ernestine Middleton, Michael Hyde, and Patti Vick were also present.

Chair Hammons immediately turned the meeting over to ALC Chairman Lamberth. Chairman Lamberth read aloud a letter (in file) from Director Ernie Passailaigue, in which he wrote that due to the successful launch of the 50/50 game on October 1, he was moving the effective date of his resignation from October 7 to October 3. Chairman Lamberth asked that Ms. Baldrige contact the commission members not present to advise them of the change of effective date. Chairman Lamberth said that she had received a telephone call from Director Passailaigue the previous day [October 2, 2011] advising her of the resignation letter. She stated that a telephone call had also been received [on October 2, 2011] from David Barden, advising that he had submitted a resignation letter (in file) to Director Passailaigue, effective September 30, 2011. Chairman Lamberth said that although she wanted to bring both items to the attention of everyone, no action was needed. She added that, effective immediately, Julie Baldrige was now Interim Director. With that, she turned the meeting back over to Committee Chair Hammons.

The first item on the agenda was approval of the draft record of September 12, 2011. Commissioner Shipp moved to accept, seconded by Commissioner Faris, and the final record was approved.

The second item on the agenda was the Consideration of Director Search, Job Description, and Related Matters. Chairman Hammons referred to the handout which included a draft Director position announcement and a copy of the Director position announcement that had been posted on the Arkansas State Jobs website in 2009. Also included in the handout were director salary and benefits surveys, and possible interview questions. Chairman Hammons asked the committee to look at the process, specifically the qualifications and requirements as related to the job duties and descriptions, and requested the committee to review them for possible additions or further qualifications that needed to be addressed before the committee moved forward. There being no concerns or issues among the committee about the handout, he recommended that they use the documents as submitted as a template for the director search, and that the committee move it forward to the full commission for further discussion.

Chairman Hammons asked the committee if anyone had ideas about screening applications. Commissioner Shipp stated that she would prefer that the application screening not be handled by a small group. She recommended that each commissioner review the applications, each making a list of choices, then compare the lists together as a commission. She said that this was the process the commission had followed during the director search in 2009 and her recollection was that certain applications had risen to the top. Commissioner Faris stated that he agreed with Commissioner Shipp's method.

Commissioner Shipp asked if the application process would begin after the next full commission meeting. Commission Chair Lamberth said that the commission would decide on a timeline for the process, perhaps having a discussion of whether or not to even establish a timeline, when and where to post the announcement, etc.

Commissioner Frazier asked if Mr. Barden's position would be filled and, if so, when would that application process begin?

ALC Chairman Lamberth replied that it would be the director's decision to determine who he would like to bring aboard. She added that there may be a new organizational structure. Interim Director Baldrige commented that there may be a new organizational structure simply because the lottery was in a different mode of operation than it had been at start-up. She agreed that the position should remain open so the new director could make those decisions.

There being no further business, the meeting was adjourned.